

**RED OAK AIRPORT COMMISSION**  
**FRIDAY, MAY 10, 2019- 8:30 A.M.**  
**R K BELT FIELD**

Vice Chairperson Nick Hildreth called the regular meeting of the Red Oak Airport Commission to order on Friday, May 10, 2019, 8:30 am at R. K. Belt Field

Roll Call: Present: Commissioners Joe Lewis, Terry Anderson, Randy Cooper, and Nick Hildreth

Absent: Commissioner Doug Goracke

Moved by Commissioner Cooper, seconded by Lewis to approve the agenda

Roll Call: Ayes: Commissioner Anderson, Lewis, Cooper, and Hildreth

Nays: None

Motion carried.

Moved by Commissioner Anderson, seconded by Cooper to approve minutes from the regular meeting of April 12, 2019

Roll Call: Ayes: Commissioners Lewis, Cooper, Anderson, and Hildreth

Nays: None

Motion carried

Moved by Commissioner Anderson, seconded by Lewis to approve claims for May 2019 in the amount of \$31,569.01

Roll Call: Ayes: Commissioners Cooper, Anderson, Lewis and Hildreth

Nays: None

Motion Carried.

Moved by Commissioner Cooper, seconded by Lewis to approve hangar lease agreements:

\*Nick Hildreth for Hangar #2-D

\*Dave McGrew for Hangar #5-F

Roll Call: Ayes: Commissioners Anderson, Lewis, Cooper, and Hildreth

Nays: None

Motion Carried.

The use of the city's white charge card for fuel purchase was discussed. May set up a policy that payment must be kept current or penalties will apply and there is the chance these cards will be inactivated. City Administrator and Airport Manager will work on drafting a policy for consideration at the next meeting.

Hangar rate comparison was reviewed from other airports in the area. Airport Manager McGrew, Commissioner Hildreth, and City Administrator Wright will review rates, look over hangars, and present ideas at the next meeting.

Painting of hangars was discussed. Hangar #1 will be done first and Hangar #2 and Hangar #8 are also needing completed but will wait and see. Discussion was held on the possibility of hiring someone to help paint and mow. Matt Reilly volunteered himself and his crew to help out with mowing for a week, if it would work out.

Tim Teig of Snyder & Associations gave updates on projects:

\*Runway 5/23 – FAA concurrence received and awarding of project. Contract is ready to go to contractor but we need to wait on action approval from FAA

\*Hangar door replacement – contractor to be here next week to do concrete thresholds on the doors, will take 2 days, maybe 3

\*2020 AIP application – was for fuel system and got application in for the additional 10,000 gallon tank. \$32,000 is local match on current phase

\*Submitted the 5 year Capital Improvement Plan, putting in a 5 unit nested T hangar.

This is no commitment but shows future wish list

No additional Engineer's Report.

Airport Manager's Report:

\*Mowing

\*Flight Breakfast will be Junction Days – June 30 – serving omelets. Would like permission to ask Scouts to help with parking of cars. It was also mentioned to ask Classy Chassis Car Club. Will be asking participation from Fire Department, National Guard, and others

No additional items.

Moved by Commissioner Cooper, seconded by Anderson to adjourn the meeting.

Roll Call: Ayes: Commissioners Lewis, Cooper, Anderson, and Hildreth

Nays: None

Meeting adjourned.

---

Nick Hildreth, Vice Chairperson

ATTEST:

---

Mary L. Bolton, City Clerk