

**RED OAK AIRPORT COMMISSION  
FRIDAY, FEBRUARY 8, 2019- 8:30 A.M.  
R K BELT FIELD**

Vice Chairperson Nick Hildreth called the regular meeting of the Red Oak Airport Commission to order on Friday, February 8, 2019, 8:30 am at R. K. Belt Field

Roll Call: Present: Commissioners Nick Hildreth, Randy Cooper, and Joe Lewis  
Absent: Commissioners Terry Anderson and Doug Goracke

Moved by Commissioner Cooper, seconded by Lewis to approve the agenda.

Roll Call: Ayes: Commissioners Cooper, Lewis, and Hildreth  
Nays: None

Motion Carried.

Moved by Commissioner Lewis, seconded by Cooper to approve claims for February 2019 in the amount of \$2,947.23

Roll Call: Ayes: Commissioners Cooper, Lewis, and Hildreth  
Nays: None

Motion Carried.

Moved by Commissioner Cooper, seconded by Lewis to approve Airport Hangar Lease

Agreements:

\*Bryce Leighton for Hangar #8-F

\*Ed Casey for Hangar #5-E

\*Neverland LLC for Hangar #3-B

\*Bryan Easton for Hangar #7-F

\*Headwind Aviation for Hangar #2-C

Roll Call: Ayes: Councilperson Cooper, Lewis, and Hildreth  
Nays: None

Motion Carried.

Moved by Commissioner Cooper, seconded by Lewis to approve Resolution No. 2019-02A

**RESOLUTION APPROVING FARM LEASE**

Roll Call: Ayes: Commissioners Cooper, Lewis, and Hildreth  
Nays: None

Motion Carried.

An updated report was given on the Fuel System Upgrade Project.

Moved by Commissioner Cooper, seconded by Lewis to approve Professional Services Agreement with Snyder & Associates, Inc. for the Fuel System Upgrade – Red Oak Municipal Pool – IDOT Project

Roll Call: Ayes: Commissioners Cooper, Lewis, and Hildreth  
Nays: None

Motion Carried.

Moved by Commissioner Cooper, seconded by Lewis to approve Airport Credit Card Reader.

Roll Call: Ayes: Commissioners Cooper, Lewis, and Hildreth  
Nays: None

Motion Carried.

Engineer's Report: \*Tim Teig of Snyder & Associates and Pete Crawford of McClure Engineering

\*Hangar Doors – the 8 ½ x 11 page are details for threshold work will be bid separately. There are 4 bidders on the list. Concrete work is pretty simple. The 11x17 sheets are the drawings and photos similar to what Pete has done previously. Electrical will be included in the bid, detailing what is required of the electrical. Quote bond is required because it's over \$25,000. Will include removing everything they take out, including counter weights and associated equipment. Bids will be for hydraulic only – no bi-folds. Wants to have bids for March meeting

\*Fuel system – lots of discussion on tank sizes. Load sizes are 8000 gallon for a regular load. We had talked about 7000 gallon tank but might want to look at 8000 for a full load and then be able to top off in the 5000 gallon tank. The existing split tank is year 2000, and has found they are not now meeting codes as they don't like 100 LL and Jet fuel in the same vessel. Next week should be receiving some options and ballpark costs for transfer pump, electrical, and new tank. Bid for an 8000 gallon with a 10000 option is an option we could do.

\*Runway 5/23 – preliminary site review has been completed. Looking to have plans put together for March meeting. Commission encouraged construction to not be during July when airport is busy with spray season.

\*State applications have been sent out for next fiscal year. They are due later part of April so March meeting will need discussion.

Airport Manager's Report – Kevin McGrew:

\*A lot of snow and a lot of fuel – used the rear snow blower a lot this year on the runway and tractor working good

\*Quonset is completely empty

\*City Administration commented there might be an option of a hand me down car from the police department to the airport to replace the current courtesy car

No additional items.

Moved by Commissioner Cooper, seconded by Lewis to adjourn the meeting.

Roll Call: Ayes: Commissioners Cooper, Lewis, and Hildreth

Nays: None

Meeting adjourned.

---

Nick Hildreth, Vice Chairperson

ATTEST:

---

Mary Bolton, City Clerk